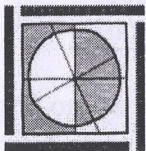

MINUTES

Twenty Third Meeting of the Board of Governors

July 12, 2017 at 12.30PM at IHC, New Delhi



School of Planning and Architecture: Vijayawada

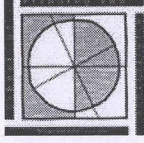
An Institute of National Importance, Ministry of Human Resource Development,
Government of India

S.No. 71/1, NH-5, Nidamanuru, Vijayawada – 521 104, Andhra Pradesh, India

Approved

B. Somaya

18/8/2017



School of Planning and Architecture: Vijayawada

An Institute of National Importance, Ministry of Human Resource Development,
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S.No. 71/1, NH-5, Nidamanuru, Vijayawada – 521 104, Andhra Pradesh, India

**Minutes of the Twenty Third Meeting of the Board of Governors of SPAV held on
July, 12 2017 at 12.30 PM at IHC, New Delhi**

Members Present:

S.No.	Name	Chairman / Member / Special Invitee
1	Ar. Brinda Somaya	Chairperson
2	Shri. B.K. Bhadri, representative of MoHRD, GoI	Member
3	Shri. Alex P Thomas, representative of MoHRD, GoI	Member
4	Shri Y. Venkatapathi Rao, representative of Principal Secretary, Higher Education, GoAP	Member
5	Ar. Biswaranjan Nayak, President, CoA, India	Member
6	Prof. Rajiv Mishra, representative of AICTE	Member
7	Dr. Monsingh D Devdas, representative of UGC	Member
8	Prof. (Dr.) Minakshi Jain, Director, SPAV	Member
9	Dr. Ayon Kumar Tarafdar, representative of Senate, SPAV	Member
10	Shri S. Venkata Krishna Kumar, representative of Senate, SPAV	Member
11	Shri P.V.S. Shyam Kumar, Registrar I/c	Member Secretary

Dr. DS. Meshram, Representative of ITPI regretted his inability to attend the meeting due to prior commitments. The Chairperson welcomed the Board members and requested the Registrar I/c, SPAV to conduct the Agenda items.

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1	To confirm the Minutes of the 22nd meeting of Board of Governors of SPAV held on March 09, 2017
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The Minutes of the 22nd Meeting of Board of Governors of SPAV held on March 09, 2017 were circulated to members vide communication dated April 11, 2017. Since no objections/comments were received, the aforesaid meeting stands confirmed.

2	To present the Action Taken Report on the Minutes of the 22nd meeting of Board of Governors of SPAV held on March 09, 2017
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The Board noted the action taken on the Minutes of the 22nd meeting of the Board of Governors with the following observations:

Item # 21.1	Four Member Committee Report on Recruitment 2014
The Board noted the recommendations of the Director and suggested that the detailed information should be submitted in chronological order regarding the lapses of the recruitment made in the year 2014 in the next meeting of the Board.	

Item # 21.2	Persons on Deputation to be called back immediately
<p>The Board noted the various letters mailed by SPAV to the UIDAI (Organization where Ms. Neelam is currently on deputation) regarding the cancellation of her deputation and repatriation. The Board further stressed upon the need of calling her back immediately in view of SPAV facing severe shortage of staff.</p> <p>The Board noted the advertisement released for the post of Registrar by SPAV.</p> <p>The Board also noted the request of the present Registrar Dr. P. Krishna Mohan requesting extension of tenure till his superannuation, as his present tenure is expiring in July, 2017 The Chairperson asked the Registrar I/c regarding the rule position in respect to the granting of the extension to Dr. P. Krishna Mohan. At this Registrar I/c, SPAV explained that as per his appointment letter and the SPA statutes, the Registrar tenure is for a fixed period of five years. The Board refused to consider the request of Dr. P. Krishna Mohan, Registrar.</p>	

BS

Action taken on the minutes of meeting of 22ndBoG

Item # 22.1	To consider and approve the Revised Detailed Project Report along with the Executive Summary for the years 2017 - 20
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The representatives of MHRD informed that the approval of the DPR of SPA, Vijayawada is under process; however it will take some more time as the DPR approval of SPA, Bhopal and SPA, Vijayawada are taken up as one project and shall be taken up simultaneously. The Board noted the same.

Item # 22.2	To consider and approve the Solar Water Heating System Component.
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SPAV brought to the notice of the Board that the Subsidies on the Solar Water Heating is currently not available. However, the Board further advised the Director to explore the possibilities of getting subsidies from MNRE, Govt of India by way of writing the letters to concerned authorities by giving the status and requirement of the School in the matter before the solar water heating systems are installed in the School new campus.

Item # 22.4	To report about the status of detailed proposal of BInUCom project.
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MHRD informed that the letters have been sent to the Ministry of Home Affairs for FCRA clearance of BInUCom Project for SPAV. The same was noted by the Board.

Item # 22.5	To report the constitution of Review Committee on SPAV Campus Development Project.
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The Board noted and ratified the inclusion of Ar. PR Mehta in the Review committee for the campus development project of SPAV.

Item # 22.6	To consider the Constitution of Selection Committees for recruitment for Faculty and Non Faculty posts.
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The Board was informed that the selection committees' constitution is in progress.



Under any other item

Item # 22.7 (a)	Architect Fee related issues
<p>The Hon'ble Chairperson expressed her dissatisfaction over the Architect Fee payment issue After deliberations and discussions the Board unanimously authorized Chairperson to resolve the issue.</p> <p>Accordingly the Chairperson informed that a meeting will be held in her office at Mumbai shortly which needs to be attended by the following.</p> <ol style="list-style-type: none">1) Director, SPAV2) Mr. Sushant Baliga , Chairperson - Review committee3) Dr.Rajiv Mishra, BWC &BoG Member4) Ar.Shantanu Poredi, Consultant Architect <p>Accordingly, decision shall be taken by the aforesaid committee on the fees issue payable to the Consultant Architect.</p>	

Item # 22.7 (c)	To consider and approve the cost estimate of Kitchen equipments at the New Campus of SPAV.
<p>The Board noted the tendering process of the kitchen equipment. In this regard, Registrar I/c apprised that the tender process has been finalized by following GFR 2017 procedures. As per clause # 4.1 of the tender document, the quoted rate needed to be inclusive of all the taxes and transportation etc.</p> <p>As per the approval of the Finance Committee in its previous meeting held on March 09, 2017 for an amount of Rs.25.00 lakhs for the Kitchen Equipments, the tendering has been done and the quoted amount of L₁ is arrived at Rs. 26.70 lakhs. The Board noted the same.</p>	

BS

Agenda Items

Item # 23.1	To report the minutes of 10 th Finance Committee, 2 nd Senate and 1 st , 2 nd , & 3 rd Review Committee meetings.
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The Registrar I/c placed before the Board, the minutes of the 10th Finance Committee, 2nd Senate meetings; which were held on March 09, 2017 & May 03, 2017 respectively and 1st, 2nd, 3rd & 4th Review Committee meetings held on February 11, 2017, April 20, 2017 & May 10 – 11, 2017 and May 17, 2017 respectively.

Resolution No: 114:

The Board noted the aforesaid minutes and once again directed the School that in case approval of the Board is required on any matter regarding the decisions taken in these meetings, they may be placed before the Board as separate Agenda items with full details.

Item # 23.2	a) To consider and approve the proposal for entrusting the audit of accounts of SPAV to Comptroller and Auditor General of India for the years 2018 – 23 b) To consider and approve the Annual Accounts for the F.Y. 2016 – 17
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- a) The Registrar I/c apprised that the audit of accounts of SPAV is to be entrusted to CAG for the next five years w.e.f. 2018-23. Further Annual Accounts of SPAV for the years 2016-17 are also placed for consideration and approval of the Board. It was brought to the notice of the Board that the audit of SPAV is scheduled to be conducted from July 20, 2017 – August 2, 2017.

Resolution No: 115(a):

The Board resolved to entrust the Audit of accounts of SPAV to the Comptroller and Auditor General of India, for another period of five years i.e., 2018 – 23.

Resolution No: 115(b): After detailed deliberations, the Board approved the Annual Accounts for the Financial Year 2016 – 17 as appended. However, the Board advised that mandatorily, in future, the report of the internal auditor on the Annual Accounts should be placed along with Annual Accounts before the Board for consideration and approval.



Item # 23.3	To present the status of Faculty and Non Faculty strength of SPAV
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Resolution No 116:

The Board noted the present status of faculty and non-faculty strength of SPAV and status of the applications received and their shortlisting. The Director apprised MoHRD for arranging the Nominee of Visitor.

The Board also discussed on the issue of conflict of interest of the Director for the post of Professor and suggested that the Selection Committee is to be constituted in the absentia of Director, SPAV, for the post of Professor in both the Departments since there is a conflict of interest. Further, the Board authorized the Hon'ble Chairperson to nominate a suitable person accordingly in the selection committee for the aforesaid posts in both the Departments. The Board advised that the selection of faculty and non-faculty to be done strictly as per provisions contained under the first SPA Statues, 2016.

Further, the Board suggested to conduct the interviews for non-faculty posts (Ministerial / low level posts) and Registrar position.

Item # 23.4	To consider and approve the up-gradation of faculty of SPA, Vijayawada
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The Registrar I/c apprised that the Finance Committee in its 10th meeting held on March 09, 2017, advised the Director to complete all the requisite formalities like assessing the eligibility, performance appraisal etc. as per prescribed procedures for up-gradation of faculty of SPAV. The Hon'ble Chairperson also directed the School, in 2nd Senate meeting held on May 03, 2017 to look into the matter of pay up-gradation of faculty.

Accordingly, the Director, SPAV, constituted an internal committee to assist the Director, with the following members:

- 1) Prof.Dr. S. Ramesh, Professor, Department of Architecture, SPAV
- 2) Prof.Dr. Abdul Razak M, Professor, Department of Planning, SPAV
- 3) Shri D V Rama Mohana Rao, Former Registrar, SPAV

BS

Minutes of the meeting

The aforesaid committee submitted its report on May 16, 2017 and gave the recommendations for the up-gradation of eight faculty members.

Resolution No: 117:

After detailed discussions, the Board noted the same and directed the School to complete the process as per the Statute # 22(14) & (15).

Item # 23.5	To consider and approve the up-gradation and promotion of non-faculty of SPA, Vijayawada
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The Registrar I/c apprised the Board regarding promotion / Pay Up-gradation of non-faculty as per the Recruitment Rules and guidelines of the Ministry of Human Resources Development. The pay up-gradation will cost approximately Rs. 1,82,609/- up to December, 2016 (One Dy. Librarian eligible for pay up-gradation as on date).

The case of Assistant Registrar was also discussed; who is eligible for promotion to the cadre of Deputy Registrar (on completion of prescribed service).

Resolution No.118:

After detailed deliberations, the Board resolved that as per 22(7) of the statute an ordinance has to be passed in SPAV for the upgradation of Deputy Librarian and promotion of Asst. Registrar to Deputy Registrar.

The contents of Statute # 22 (7) is placed hereunder:

“Where a post is to be filled by promotion from amongst the members of the School or temporarily for a period not exceeding twelve months, the procedure for the same shall be as specified by ordinances”.

Item # 23.6	To consider and ratify the actions taken by SPAV a) Nomination of Ar. P.R. Mehta as a Review Committee member of SPA, Vijayawada b) Selection Committee constituted for Ad-hoc faculty positions
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Minutes of the meeting

- a) The Registrar I/c apprised the Board about the nomination of Ar. PR Mehta as a Review Committee member of SPAV, in view of the requirement of an Architect in the aforesaid committee.

Resolution No: 119 (a):

After deliberations the Board noted and ratified the inclusion of Ar. PR. Mehta in the Review Committee.

- b) The Registrar I/c apprised the Board regarding the Selection Committee constituted as per the provisions contained in the statutes for the Ad-hoc recruitment of faculty with the following members:

- 1) Dr. KavitaDaryani Rao, Vice Chancellor, JNFAU
- 2) Shri C.N. Suresh, Superintending Engineer, CPWD.

Resolution No: 119 (b):

The Board noted and ratified the constitution of Selection Committee constituted for ad-hoc faculty recruitment with the following members: (1) Dr. KavitaDaryani Rao and (2) Shri C.N. Suresh.

Item # 23.7	To report the following items: a) Occupation of New hostel buildings and procurement of Furniture and CC Cameras for hostels of SPAV at ITI road, Vijayawada b) Appointment of one legal advisor and a full time Doctor
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- a) The Registrar I/c informed that the new hostels were taken over on 5th June, 2017 and with the commencement of the Academic years students have occupied the Hostels with effect from 10th July, 2017 and all the necessary facilities are in operation. However there is a requirement of Furniture like study tables, chairs, Almirahs and CC Cameras for security purpose to facilitate the students in the newly occupied Hostels with a total financial implication of 1.25 crore.

The Hon'ble Chairperson also applauded the Director, SPAV for her consistent efforts and hard work; enabling the shifting of the hostels and providing basic amenities to the students.

BS

Resolution No: 120 (a)

After detailed discussions, the Board approved the urgent procurement of the furniture for the newly occupied buildings with a total financial implication of Rs. 1.25 crores, subject to the following conditions:

- 1) as per GFR-2017 and CVC guidelines.*
- 2) Mandatory e-tendering and to get uploaded the same on the SPAV's website*
- 3) Purchasing of goods and articles being done through Government e-Marketing Place (GeM) only i.e., through DGS & D rate contracts*
- 4) The CVC guidelines as issued from time to time for maintaining transparency are also being complied with fully.*

Resolution No: 120 (b)

The appointment of the legal adviser may be noted, however, it is desirable that the School adopts a uniform policy on such contractual appointments by way of defining their service conditions including remuneration etc. duly approved by the FC / BoG of the School. Further, keeping the same in view, it is felt that appointment of full time Doctor in the School premises may be taken up once the terms and conditions of such appointments are finalized with the approval of Finance Committee / BoG as per the provisions given in the first SPA Statutes, 2016 and till that time, the earlier arrangement may continue by the School authorities.

Item # 23.8	To consider and approve the proposal of appointing Emeritus Professor.
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The Registrar I/c apprised the statute #5 (iv) that the board shall be empowered to "provide for the appointment of visiting professors, Emeritus Professors and Fellows and determine the terms and conditions of such appointment", and appoint the Emeritus Professors by inviting their CVs and further approval from Hon'ble Chairperson of BoG.

Resolution No: 121:

The appointment of the Emeritus Professor may be taken up once the terms and conditions of such appointments are finalized with the approval of Finance Committee / Board as per the provisions given in the first SPA Statutes, 2016 only.



Item # 23.9	Any other items with the permission of Chair
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Item 23.9 (a) Status of the SPAV Campus Development Project

The Board noted the progress of the SPAV Campus Development Project

Item 23.9 (b) To consider and approve implementation of 'e-office' at SPA, Vijayawada.

The Registrar I/c apprised that the implementation of e-office at SPA, Vijayawada was approved by the Finance Committee in its meeting held on March 09, 2017.

Resolution No: 122:

The Board noted and approved the execution of e-office in SPAV with an financial implication of Rs. 45 lakhs.

As there was no other item for discussion, the meeting ended with a vote of thanks to the Chair.

